Assistant Manager

Job Description



CHICK-FIL-A SOUTH MCCARRAN & 580

* Prerequisites:
  + Maintain availability to have open at least 3 opening/closing shifts that you could work
  + Maintain availability to work a minimum of 20 hours each week.
  + Maintain availability to work two out of four Saturdays each month.
  + Completion of Team Leader Application and associated Pathway coursework.
  + Can recite and embody the mission and core values of the restaurant.
* Basic Expectations:
  + Be willing and able to lead shifts as needed
* Communicate consistently on Slack to keep the team informed of good, bad and important news.
* On every shift, assist the key leader on specific things you can “take off their plate”.
* Stay up to date and follow all proper operating procedures outlined in Pathway.
* Take an active role in training new hires and updating training tracker materials.
* Stay current on new articles on @CFA and rollout procedures.
* Lead the charge in your area of specialization by coming up with new strategies and ideas and executing well.
* Fulfill and enforce operating procedures decided on with the Operator/Director Team.
* Support the leader of the shift by owning smaller sections of the business.
* Follow proper opening and closing procedures.
* Seek feedback and respond well to constructive criticism.
* Be a champion for Ryan’s top three priorities.
  + - Friendliest, most optimistic employees
    - Food safe, well maintained and clean restaurant
    - Always remaining productive
* Work with the leadership to meet both quarterly and annual goals.
* Help ensure all daily, weekly, and monthly cleaning tasks are accomplished.
* Work together to ensure that the SAFE and iAuditor are completed daily.